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**Special Meeting of the Board  
Monday August 21, 2023 ♦ 3:30 p.m.  
Boardroom/ Microsoft Teams**

**Trustees:**

**Members:** Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson

**Senior Administration:**

Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

*Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, forever and ever. Amen*

**1.2 Attendance**

**1.3 Approval of the Agenda**

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**1.4 Declaration of Interest**

**2. Committee and Staff Reports**

**2.1 Unapproved Recommendations of the Policy Committee Meeting  
- August 21, 2023**

Pages 2-5

Presenter: Dan Dignard, Chair of Policy Committee

- Naming of Schools, #400.17 (Pages 3-5)

**3. Business In-Camera**

207 (2) *Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:*

- The security of the property of the board;*
- The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;*
- The acquisition or disposal of a school site;*
- Decisions in respect of negotiation with employees of the board; or*
- Litigation affecting the board.*

**4. Report on the In-Camera Session**

**5. Closing Prayer**

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen*

**6. Adjournment**

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# RECOMMENDATIONS FOR THE BOARD FROM THE POLICY COMMITTEE

August 21, 2023

<b>AGENDA ITEM</b>	<b>MOTION</b>
2.1	THAT the Brant Haldimand Norfolk Catholic District School Board approves the Naming of Schools Policy #400.17 pending approval and possible edits from the Policy Committee meeting.

**RECOMMENDATIONS:**

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of August 21, 2023.

**REPORT TO THE BRANT HALDIMAND NORFOLK  
CATHOLIC DISTRICT SCHOOL BOARD**

Prepared by: Mike McDonald  
Presented to: Board of Trustees  
Submitted on: August 21, 2023  
Submitted by: Mike McDonald, Director of Education & Secretary

**NAMING OF SCHOOLS 400.17**  
Public Session

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**BACKGROUND INFORMATION:**

The last review of the Naming of Schools 400.17 policy took place in 2017. With the unprecedented growth and increased enrolment in the Brant Haldimand Catholic District School Board, it was requested that this policy be brought forward to address the current situation with the construction of two new schools, as well as the anticipation of others to be approved in the near future.

**DEVELOPMENTS:**

As per our policy renewal process this policy was shared with all stakeholders in an effort to solicit ideas and feedback. No suggestions or feedback was shared by any stakeholder. As a result of the situation outlined above, the chair of the board suggested changes to the policy, and the recommended revisions are reflected in the policy included with this report.

These recommended revisions have been made with regards to the criteria that trustees will consider when making a final decision with regards to submissions presented to the Board. Other suggested revisions pertain to the means in which stakeholder submissions are made to the Board, as well as proposed changes to the structures and process used to guide the submission and selection process.

**RECOMMENDATION:**

THAT the Policy Committee refers the Naming of Schools Policy #400.17 to the Brant Haldimand Norfolk Catholic District School Board for approval.



## Naming of Schools

### #400.17

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Adopted:	June 26, 2007
Last Reviewed/Revised:	August 2023
Responsibility:	Superintendent of Education
Next Scheduled Review:	August 2027

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#### POLICY STATEMENT:

The Brant Haldimand Norfolk Catholic District School Board recognizes the symbolic significance of a school's name and the opportunity to honour a person, event or symbol associated with the Catholic Community.

#### APPLICATION AND SCOPE:

The Brant Haldimand Norfolk Catholic District School Board shall determine names for schools that respect the Catholic identity of our school system through a consultative process.

In the naming of a new school, the following criteria shall be observed:

- Schools shall be designated as either "Catholic Elementary or Catholic Secondary School" in their official school name unless otherwise approved by the Board.
- A school shall be given the name of Our Lord, Our Lady, a Saint, or a Catholic tradition.
- The possessive form shall not be used.
- Members of the BHNCD SB community will be able to submit suggestions for the naming of the school via various methods, including but not limited to an online form on the board website or through their local school.
- The period that suggestions will be accepted is 20 days from the date submissions are requested.
- The form will include the suggested name, the rationale for the suggested name, and the person suggesting the name.

#### REFERENCES:

N/A

#### FORMS:

N/A

#### APPENDICES:

N/A

#### DEFINITIONS:

#### ADMINISTRATIVE PROCEDURES:



## 1.0 Consultative Process

The purpose of this Administrative Procedure is to provide direction to staff and community partners for proposing names for schools in the Brant Haldimand Norfolk Catholic District School Board.

The Superintendent of schools is responsible for implementing this Administrative Procedure.

The administration will provide all applications to the board as a summary of all submissions, and the Board of Trustees will select and approve the name of the new school from the list.

If an existing school facility is closed or replaced and the pupils are relocated to a new school facility, the name of the closed school facility shall become the name of the new school facility, unless the Catholic School Council requests in writing to the Chair of the Board that a name change be considered for the school.

The Bishop of the Diocese where the new school is to be located will be consulted as to the suitability of the name submitted.